



"DARE TO DREAM"

CAMP KIRK

"Since 1993"

Dated: _____, 20__

To Whom This May Concern:

_____ has applied for a summer position with our camp and has designated you as a character reference.

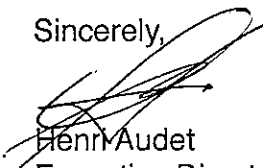
This applicant will be working in a residential camp setting with children ages 6 to 14 who have learning disabilities and/or Attention Deficit(Hyperactivity) Disorder. It is essential for this individual to have the ability to relate well to children and to his/her peers, to be compassionate and nurturing, to be a "team player", and that he/she be a desirable role model. The applicant must also possess a sound knowledge of basic camping skills and will be required to demonstrate leadership in various camp activities and overall camp programs.

Please complete the enclosed form to the best of your ability. Your frank and confidential opinion will be most helpful in allowing us to make an appropriate selection. We are particularly interested in your assessment of this candidate's **overall character, strengths, weaknesses** as well as an evaluation of his/her **past performance** if applicable. In order to insure fairness to everyone concerned, please indicate whether or not you have or plan to offer this person employment for this upcoming summer.

Please note that we will not process this candidate's application until we have received all of the necessary forms. Therefore, we urge you to return your reference form directly to our office at your earliest convenience.

We thank you for your kind assistance in providing us with this reference and please do not hesitate to contact us should you have any concerns relating to this applicant's candidacy.

Sincerely,



Henri Audet
Executive Director

115 Howden Road, Toronto, Ontario M1R 3C7
e-mail: campkirk@campkirk.com
website: www.campkirk.com
CHARITABLE #13655-2643-RR0001

Tel: 416-782-3310
Toll Free: 1-866-982-3310
Fax: 416-782-3239
Summer Tel: 705-438-1353





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2010 STAFF REFERENCE FORM

PLEASE PRINT

Name of Applicant: _____
FIRST NAME LAST NAME

How long have you know this applicant? _____

In what capacity? _____
(AS EMPLOYER, TEACHER, SUPERVISOR, FRIEND ETC.)

CHARACTERISTICS:

(Please note: Box "A" = Excellent, "B" = Average & "C" = Fair)

COMMENTS:

Dependability	<input type="checkbox"/> A	<input type="checkbox"/> B	<input type="checkbox"/> C	_____
Responsibility	<input type="checkbox"/> A	<input type="checkbox"/> B	<input type="checkbox"/> C	_____
Emotional stability	<input type="checkbox"/> A	<input type="checkbox"/> B	<input type="checkbox"/> C	_____
Ability to work with others	<input type="checkbox"/> A	<input type="checkbox"/> B	<input type="checkbox"/> C	_____
Constructive Imagination	<input type="checkbox"/> A	<input type="checkbox"/> B	<input type="checkbox"/> C	_____
Accepts criticism	<input type="checkbox"/> A	<input type="checkbox"/> B	<input type="checkbox"/> C	_____
Enthusiastic & cheerful	<input type="checkbox"/> A	<input type="checkbox"/> B	<input type="checkbox"/> C	_____
Ability to take initiative	<input type="checkbox"/> A	<input type="checkbox"/> B	<input type="checkbox"/> C	_____
Ability to follow through	<input type="checkbox"/> A	<input type="checkbox"/> B	<input type="checkbox"/> C	_____
Ability to get along with peers	<input type="checkbox"/> A	<input type="checkbox"/> B	<input type="checkbox"/> C	_____
Leadership ability	<input type="checkbox"/> A	<input type="checkbox"/> B	<input type="checkbox"/> C	_____
Personal appearance	<input type="checkbox"/> A	<input type="checkbox"/> B	<input type="checkbox"/> C	_____
Judgement	<input type="checkbox"/> A	<input type="checkbox"/> B	<input type="checkbox"/> C	_____
Tact with others	<input type="checkbox"/> A	<input type="checkbox"/> B	<input type="checkbox"/> C	_____
Sense of humour	<input type="checkbox"/> A	<input type="checkbox"/> B	<input type="checkbox"/> C	_____
Loyalty	<input type="checkbox"/> A	<input type="checkbox"/> B	<input type="checkbox"/> C	_____
Integrity	<input type="checkbox"/> A	<input type="checkbox"/> B	<input type="checkbox"/> C	_____
General attitude	<input type="checkbox"/> A	<input type="checkbox"/> B	<input type="checkbox"/> C	_____
Level of self esteem	<input type="checkbox"/> A	<input type="checkbox"/> B	<input type="checkbox"/> C	_____

Please turn over.

Given the nature of the position applied for, what would you consider to be this applicant's strongest asset(s)?

Does he/she have a special talent? _____

If you are or were a parent, would you be confident in having this person as your child's counsellor or instructor?

At this time, would you have any concern(s) with seeing this person hired for this **or** any position with our camp? (If so, please specify) _____

ADDITIONAL COMMENTS

REFEREE'S SIGNATURE

TODAY'S DATE 20 ____

Name: _____ Res: (_____) _____

Address: _____ Bus: (_____) _____

City: _____ Prov: _____ Postal Code: _____

Please return this form directly to: Camp Kirk
115 Howden Road
Toronto, ON M1R 3C7

On behalf of this applicant, we thank you for your cooperation in completing this form.

